



Conference Formation Annual Goals & Objectives

Conference Activities	Reference*	Stage One	Stage Two	Stage Three	Stage Four	Notes
File Annual Report and copy Sacramento Council	Stat. 22	■	■	■	■	
Submit Annual Tax Information; Attorney General Information	Law	■	■	■	■	
Maintain adopted Conference by-laws and a copy of the Rule	Man. p. 16	■	■	■	■	
Have 501(c)(3) exemption coverage	National	■	■	■	■	
Timely submit Solidarity Contribution to Sacramento Council	Sacramento	■	■	■	■	
Annually submit current Officer's List to Sacramento Council	Sacramento	■	■	■	■	
Practice autonomy as a Catholic lay organization	Art. 5.2	■	■	■	■	
Conduct at least twice monthly meetings or equivalent	Art. 3.3.1		■	■	■	
Have a Conference Spiritual Advisor	Stat. 15		■	■	■	
Engage in person-to-person charitable service (e.g., home visits)	Art. 1.2		■	■	■	
Be aggregated with the International Council	Art. 3.8		■	■	■	
Observe one or more Vincentian Feast Days (including Marian feasts)	Stat. 9		■	■	■	
Conduct an annual Commissioning/Renewal ceremony	Stat. 4		■	■	■	
Participate in one or more twinning activities during the year	Art. 4.1		■	■	■	
Have one or more members attend training outside of the conference (including council training, Rendu U.)	Sacramento		■	■	■	
As a conference, complete at least 6 hours of spiritual fellowship (e.g., complete one or more Serving in Hope modules; or attend Ozanam Orientation, Day of Spirituality, Rendu U. sessions, Vincentian Stations of the Cross, Advent reflection, Vincentian reflections, etc.)	Man. pp. 20-21		■	■	■	



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Conduct a financial audit within the past three years	Art. 3.14			■	■	
Observe Ozanam Sunday (April)	Tradition			■	■	
Have one or more special masses offered during the year	Man. p. 32			■	■	
Observe the annual conference dedication to the Sacred Heart	Man. p. 71			■	■	
Have at least one Conference Voice of the Poor Advocate	Art. 7.5			■	■	
Have at least one member active at the District Council level	Sacramento			■	■	
Engage youth and young adults in Vincentian activities	Art. 3.7			■	■	
Participate in one or more systemic change activities (e.g., mentoring)	Art. 7.1			■	■	
Maintain conference membership records in the National Data Base	Man. p. 45			■	■	
Participate in one or more council-level special projects (e.g., Bundle Sunday, Thrift Store support)	Sacramento				■	
Host Ozanam Orientation, Day of Spirituality, Rendu U., Vincentian Stations of the Cross or other Diocesan Council event	Sacramento				■	
Have at least one member active at the Diocesan or Regional Council level (e.g., working on Annual Charity Dinner)	Sacramento				■	
Have at least one member participate in the Friends of the Poor Walk	Sacramento				■	
Assist with the extension of one or more new conferences	Sacramento				■	

*Art. refers to Rule, Part I, Articles; Stat. refers to Rule, Part III, Statutes; Man. refers to the National Council Manual

<http://www.svdpsusa.org/members/Documents/Governance-in-A-Box>